

COTTRELLVILLE TOWNSHIP
7008 Marsh Road o Cottrellville, MI 48039

RESOLUTION # R-2017-05

DATED: MARCH 8TH, 2017

THIS RESOLUTION TO REVISE RESOLUTION # R-2012-03, ADOPTED APRIL 11TH, 2012 REFERRED TO AS A **RESOLUTION FOR A CHANGE IN WATER BILLING DUE DATE FOR COLLECTION OF PAYMENTS**; & SHALL REMAIN IN PLACE, WITH A FORMATTED SCHEDULE OF THE FOLLOWING:

WHEREAS, at the time the Resolution # R-2012-03 was adopted, the water bills were being read at different times and not produced into invoices and mailed in a fashion that a due date of the 25th day following the quarter being billed was offering enough time for customers to pay their invoices.

WHEREAS, at the request of the Township Clerk, once the meter readings are completed, and the invoices prepared for mailing, the water billing invoice shall be paid within 30 days from the date on invoice so that residents can receive additional time to meet their financial obligation. This shall remain the same as originally prepared as adopted on April 11th, 2012 by Resolution # R-2012-03. Any payment plans must be applied for and approved prior to the due date of invoice.

WHEREAS, Michigan statute authorizes the Township Board to make these policy changes in the form of a Resolution;

NOW, THEREFORE, BE IT RESOLVED, the Township of Cottrellville does hereby resolve to allow the following:

If a payment is not received by the date stated on the invoice, a 10% penalty shall be added to this delinquent water bill and a "Shut-Off Notice" for non-payment of the water bills will be mailed out the day after the due date. The residents will have 7 office business days to make their payment. If the invoice is not paid in full by the shut-off due date, the water shall be scheduled for shut off.

An additional \$40 to shut off the customer will be added to the invoice, and prior to turning the customer back on, another \$40 shall be added to be turned back on. The past due invoice, with the 10% penalty and the Turn On and Turn Off fees, will need to be paid in full prior to being turned back on to our system.

This schedule shall apply to the first, second & fourth quarters of each calendar year. The third quarter of each year, the meters shall be read, processed and mailed, however, the water bill must be paid by the last business day of October. No Shut-Off notices shall be sent out in the third quarter, however, any all amounts due and owing by the last business day of October, shall roll-over to property taxes on the December Winter Tax bill for that year. If the customer is a renter, the landlord/property owner shall receive a copy of this invoice and they shall be made aware that the past due water invoice shall become a lien on their property.

Upon roll call vote on the adoption of the Resolution, the following voted:

AYES:

This Resolution is adopted by the Cottrellville Township Board of Trustees on this 8TH day of March, 2017.

Angie Viola, Cottrellville Township Clerk

The undersigned Clerk of the Township of Cottrellville, hereby certifies that the foregoing constitutes a true and complete copy of a Resolution adopted by the Cottrellville Township Board, County of St. Clair, Michigan, at a meeting held on March 8th, 2017, at which time five (5) members of the Township Board were present and voted as indicated in said Minutes, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, being Act 267 Public Acts of Michigan, 1976 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Angie Viola, Cottrellville Township Clerk

RESOLUTION # R-2012-03 SHALL REMAIN IN FULL FORCE & EFFECT. RESOLUTION # R-2017-02 DATED JANUARY 11TH, 2017 SHALL BE SUPERCEDED BY THIS RESOLUTION # R-2017-05, & IS A CONTINUATION OF PROCEDURES IN THE WATER BILLING PROCESS.