

**COTTRELLVILLE TOWNSHIP**  
**AGENDA**  
**REGULAR TOWNSHIP BOARD MEETING**  
**AT 7:30 P.M.**  
**WEDNESDAY - MARCH 8TH, 2017**

**O). CALL MEETING TO ORDER**

**O). PLEDGE OF ALLEGIANCE**

**A). ROLL CALL ATTENDANCE:**

**B). AGENDA APPROVAL – Additions or Deletions**

**C). CONSENT AGENDA**

- 1). Approval of Township Board Minutes:
  - a). Special Meeting --- February 6th, 2017 DPW Superintendent & Laborer signing contracts
  - b). Regular Meeting — February 8th, 2017
- 2). Approval of Treasurer's Reports: Dated as of February 28th, 2017
  - a). Township Bank Reconciliation Report – Work in Progress – See Attached Note by Treasurer Kathy Shew
  - b). Township Investment Report for February, 2017, including all CD's and Money Markets.
  - c). Cash Summary Report by Account (02/01/2017 thru 02/28/2017) All Funds Cash & Investment Accounts
- 3). Approval of Clerk's Reports:
  - a). Revenue & Expenditure Report Period Ending February 28th, 2017 (24 pgs)
  - b). Approval of Paychecks:  
Payroll Dates of February 22nd, 2017  
gross combined total in the amount of \$ 14,826.22
  - c). Approval of Accounts Payables – February 10th thru March 8th, 2017
    - 1). \$ 16,590.07 --- "OPEN" to be Paid
    - 2). \$136,989.42--- Already PAID 21 checks from #19134 thru #19154
  - d). Copy of Fifth-Third Township Corporate Account, Current Balance Due 3-20-2017 in the amount of \$403.86
- 4). Correspondence:
  - a). Marine City Area Fire Authority Department Runs for February, 2017
  - b). Ira Twp Fire Department Runs Report for February, 2017

**D). OPEN SESSION—Anyone wishing to Address the Board, regarding Agenda items, may do so at this time. Please approach the Podium to speak.**

**E). UNFINISHED BUSINESS:**

- 1). Request for payment for St. Clair County Water Supply System # XIIA, series 2009 AKA Water District #3 & #4, bond debt retirement in the amount of \$ 125,000 in principal, and 4% interest in the amount of \$32,781.25 plus \$750 Agent fee, paid once a year, on the first payment of the year, with the grand total of \$157,781.25 (plus \$750.00 = \$158,531.25) payable to St. Clair County to be delivered to the County on or before April 13th, 2017 so that our check will clear the County's account, and they will send our funds to the bank handling the bonding, prior to May 1st. The next payment is due on 11/01/2017.

Double Checking with the Treasurer where the money is coming from.

**F). NEW BUSINESS:**

- 1). Huron Consultants Engineering Report --the following invoices:  
dated: 2-28-2017 Invoice # 17-5418 in the amount of \$12,419.25  
dated: 2-28-2017 Invoice # 17-5421 in the amount of \$ 1,854.00  
dated 3-01-2017 Invoice # 17-5420 in the amount of \$ 4,809.00  
Grand Total of: \$19,082.25
- 2). Request for Continuing Education Class BS&A Assessing Class for St. Clair County Assessor's Association for Barb Schutt, splitting half the cost with Clay Twp. Cottrellville's Share is \$25 to be made payable to Clay Twp Treasurer. Class is April 1st.
- 3). Request by Treasurer Kathleen Shew for Continuing Education by Webinars through Michigan Townships Association for a total of \$126.00 (5 classes)
- 4). Michigan Township's Association's 2017 Annual Educational Conference & Expo, April 10th thru 13th, in Lansing, MI Early Bird Rates end March 14th.
- 5). Approval for granting Franchise for SEMCO Energy GAS Company pursuant to this Ordinance to allow them, and their successors and assigns to lay, maintain, operate gas Mains, pipes and services on, along across and under the highways, streets, alleys, bridges, waterways, and other public places and to conduct a local gas business in the township of Cottrellville, St. Clair County, MI for a period of thirty years.
- 6). Offering of basic training & Land division & mapping to Planning Commission Members and ZBA members through the St. Clair County Metropolitan Planning Commission for the 2017 Annual Workshop. Thursday, March 30th, 2017 5:30 to 8:35 p.m. for \$12 workshop fee if reserved by 3/27/2017.
- 7). Request for Purchase for the DPW, pump & hoses, and Locator. Pricing provided from ETNA Supply and HD Supply.
- 8). Approval of Resolution # R-2017-05, for updating latest on water billing.

**G). PUBLIC COMMENTS:**

**H). ANNOUNCEMENTS:**

**I). BOARD MEMBER COMMENTS:**

**J). ADJOURNMENT:**